

# Claim form - Simplicity

## Information about loss and lack of payment

### How to

Fill out the form on the screen and save it to your computer. Hereafter you can either:

- Email the form to [claims-collections.fi@eulerhermes.com](mailto:claims-collections.fi@eulerhermes.com), or
- Send the form by post to Euler Hermes, Mannerheimintie 105, 00280 Helsinki

Date: 

### Information needed for the claim handling

Please provide copies of the following documents, which are needed to assess your claim - please indicate the ones you have enclosed

- All outstanding invoices (and credit notes regarding the outstanding amount)
- Statement of account showing the period 6 months prior to the first outstanding until today (must show all movements on the account)
- Statement of account showing all open items
- Information about any payments that are not shown on the statement
- The lodge of your claim (if bankruptcy, dissolution or reconstruction)
- Circular letter from the trustee (if bankruptcy or reconstruction)
- Any judgement/basis for enforcement in this case
- Order confirmation
- Delivery confirmation, consignment note or similar
- Any correspondence with the debtor

Please clarify if any of the above cannot be provided:

### Your information

Policy no.: Company: Contact person: Phone no.: Email: 

### Information about the debtor

Company name and address: EH ID: Your debtor ref. no.: CVR no./VAT\*: 

\*Alternatively company registration number for the relevant country.



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## All invoices

No.	Invoice no.	Invoice date	Due date	Invoice amount	Outstanding invoice amount
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					
<b>Total amount (invoices):</b>					

## Information about claim

Reason for the claim:  Bankruptcy  Reconstruction  Other:  Insolvency  Composition with creditors  Protracted Default  Liquidation (insolvency)

Outstanding amount (excl. VAT, interest and fees):  Currency:

VAT percentage on invoices:  Date of claim incident:

Collection costs ex VAT:  Disputes:  Yes  No

Retention of title:  Yes  No

Has a grade been requested on the debtor?  Yes  No