

Claim form

Information about loss and lack of payment

How to

Fill out the form on the screen and save it to your computer. Hereafter you can either:

- Email the form to claims-collections.fi@eulerhermes.com, or
- Send the form by post to Euler Hermes, Mannerheimintie 105, 00280 Helsinki

Date:

Information needed for the claim handling

Please provide copies of the following documents, which are needed to assess your claim - please indicate the ones you have enclosed

- All outstanding invoices (and credit notes regarding the outstanding amount)
- Statement of account showing the period 6 months prior to the first outstanding until today (must show all movements on the account)
- Statement of account showing all open items
- Information about any payments that are not shown on the statement
- The lodge of your claim (if bankruptcy, dissolution or reconstruction)
- Circular letter from the trustee (if bankruptcy or reconstruction)
- Any judgement/basis for enforcement in this case
- Order confirmation
- Delivery confirmation, consignment note or similar
- Any correspondence with the debtor

Please clarify if any of the above cannot be provided:

Your information

Policy no.: Company: Contact person: Phone no.: Email:

Information about the debtor

Company name and address: EH ID: Your debtor ref. no.: CVR no./VAT*:

*Alternatively company registration number for the relevant country.

All invoices

No.	Invoice no.	Invoice date	Due date	Invoice amount	Outstanding invoice amount
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					
Total amount (invoices):					

Information about claim

Is the claim covered under DCL? Yes No

Reason for the claim: Bankruptcy Reconstruction Other: Insolvency Composition with creditors Protracted Default Liquidation (insolvency)

Outstanding amount (incl. VAT, interest and fees): Currency:

VAT percentage on invoices: Date of claim incident:

Collection costs ex VAT: Disputes: Yes No

Retention of title: Yes No

If the case is handled by a third party debt collection agency please state the original outstanding amount: _____

And any collected amount: _____